Policy

**BOARD-SUPERINTENDENT RELATIONSHIP**

*Code***BDD** *Issued***1/19**

The board believes that its most important function is the formulation and adoption of policy. The superintendent’s function is the execution of the policies. The board delegates certain executive powers to the superintendent to manage the district within the established policies.

The board holds the superintendent responsible for the administration of its policies, the execution of board decisions, the operation of the district’s educational program, and the provision of information to the board about school operations.

The relationship that exists between a board and its superintendent is an intrinsic part of the educational process within a community. Knowledge of what each can reasonably expect of the other can substantially help to promote sound working relationships.

| **The board will do the following:** | **The superintendent will do the following:** |
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| Select a competent, established educational leader as superintendent and support that person in the discharge of assigned duties. | Effectively provide professional educational leadership. All district employees are responsible directly or indirectly to the superintendent. |
| Serve as the policymaking body. | Recommend sound policy and enforce the policies by establishing rules and regulations. |
| Allow the superintendent to administer the district. | Implement board policy effectively through efficient administration. |
| Adopt an annual budget. | Prepare and submit an annual budget to the board for consideration. |
| Exercise sound judgement in business affairs of the district. | Keep the board informed on financial matters, use sound long-range planning, and keep current expenditures within the approved budget. Prepare and submit to the board at the end of each fiscal year a complete annual report on the finances and administrative activities of the board for the preceding year. |
| Deal always in an ethical, honest, straight-forward, open, and above-board manner with the superintendent and the community. | Deal always in an ethical, honest, straight-forward, open, and above-board manner with the board, staff, and the community. |
| Approve an organizational chart for the administration. | Make assignments for each position with the board’s authorization. |
| Establish salary schedules and other personnel policies. | Recommend personnel policies for adoption and be responsible for assignment of all personnel. |
| Receive and review reports of the superintendent concerning the progress of the district. | Provide accurate and complete reports to the board regarding the progress of the district. |
| Function only as a board rather than as individuals. | Deal with the board as a whole rather than as individual members. |
| Communicate with staff members through the superintendent. | Ensure staff communication with the board as necessary. |
| Remember that schools exist for the benefit of the students and the community. | Remember that schools exist for the benefit of the students and the community. |
| Hear appeals of district employees and students resulting from decisions of the superintendent. | Make decisions in line with board policy. |
| Present the needs of the schools to the community.  Adopt school standards, textbooks, and the annual school calendar. | Plan means of keeping the community informed about district matters. Serve as the representative of the district. |
| Recommend for approval school standards, textbooks, and the annual school calendar. |
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Adopted 1/29/19

Legal References:

A. S. C. Acts and Joint Resolutions:

1. 2018 Act 280 - Consolidation bill for the school districts of Orangeburg County.